

NANAWALE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
FEBRUARY 8, 2012
Minutes

CALL TO ORDER: 6:30 pm

BOARD OF DIRECTORS: *Madie Greene, Al Kualii, Paul Martinez, Glen Bousquet, Gwen Kupahu.*

ABSENT: *Excused Absences: Andrew Dauz; Minerva Chenoweth; Mark Workman.*

COMMUNITY REPORT: *Officer William Brown was not able to attend this evening's meeting to report the Criminal Statistics; however, the stats for January, 2012 were faxed and are noted as follows: Burglaries (2) in Nanawale (22) in Puna. Criminal property damage (2) in Nanawale (25) in Puna. Robbery (0) in Nanawale (2) in Puna. Thefts (3) in Nanawale (43) in Puna. Unauthorized control of a propelled vehicle (0) in Nanawale (1) in Puna. Unauthorized entry into a motor vehicle (1) in Nanawale (16) in Puna.*

PRESIDENT'S MESSAGE: *Madie Greene; Madie Greene welcomed everyone to the meeting this evening. Madie introduced Ilagan who would be observing the meeting this evening. Madie noted that the Maintenance Crew had been busy working throughout the day with cleaning all the debris from the roadways caused by the strong winds that occurred the previous day. Madie also noted that the Maintenance Crew has also been helping to keep the water spigot area safe and clean as there has been some recent findings of needles and other paraphernalia.*

GUEST SPEAKER: None

REPORTS TO BE ACCEPTED INTO RECORD:

° *January 11, 2012 Minutes;*

Glen Bousquet motioned to accept the January 11, 2012 minutes into record as written, Al Kualii 2nd the motion, all in favor, motion passed to accept January 11, 2012 minutes into record as written.

° *Treasury Report;*

The January, 2012 Treasury Report was presented by Robert Berry. Robert announced that the Association has collected almost 60% of the projected 2012

annual budget amount. The Association has so far collected 54% of past dues, 77% of late fees, 15% of lien fees and 20% of property transfer fees. Al Kualii motioned to accept the January, 2012 Treasury Report as presented, Paul Martinez 2nd the motion, all in favor, motion passed to accept the January, 2012 Treasury Report as presented.

° Staff Report;

Robert Berry; A monthly staff report was presented to Madie Greene which included the staff duties and projects throughout January, 2012 from administration, recreation, and maintenance departments.

PROGRAM DIRECTOR REPORT:

° **Architectural Director**-Robert Berry noted that fines are continually being imposed on all property owners that are in non-compliance to building codes. At this time, three (3) illegal structures have been removed in 2012. The association is currently addressing individuals that have been reportedly camping on a property located off of Kehau Road on Maunakea. There was continued discussion regarding the property located on Seaview Road. The Association has been dealing with the particular property in which the property owner ignores all reason to comply with building and health codes. Madie Greene will be reaching out to Billy Kenoi, Hawaii County Mayor and Mitch Roth, Deputy Prosecutor for their assistance as more aggressive action needs to be taken.

° **Environmental Director**-GlenBousquet; Glen thanked the Maintenance Crew for clearing the roadways that were affected by fallen trees. Glen shared his concern of a property located on Driftwood Road where there is a tree dangerously hanging over onto a neighboring property. Glen will work with the Office Staff to obtain information on the exact location of property so that the property owner can be notified.

° **Maintenance Director**-Paul Martinez; Paul Martinez expressed his appreciation of the Maintenance Crew for all their continuous hard work on the roadways. Paul inquired about problems pertaining to the orange dump truck. Robert Berry informed everyone that a diagnostic test has been performed on the vehicle. It was founded that the vehicle is currently experiencing some problems with the fuel injection pump. Robert announced that Bruce will be pricing and following up on obtaining a road sweeper provided there is available funding to obtain one. In closing, Robert also notified everyone that the Maintenance Crew produced a map in which shows their route plan of roads that are being worked on and maintained until all roads have been maintained. The plan is to then start all over again following the map as weather permits. Paul requested to revisit the

situation regarding the property located on Seaview Road. The people living at that location are violating many of our bylaws as well as health laws and the trash on that property is becoming a fire hazard. According to a newspaper article that Paul passed out at the meeting, there are other subdivisions experiencing similar problems. Paul suggested that it would be a good idea to meet with them to discuss ways that we could all work together to approach the County Departments to assist with these matters.

° **Neighborhood Patrol Director**-Al Kualii; Al Kualii expressed his concern of a particular property located on Kapuna Road that desperately needs to be cleaned up. The home is vacant; however, the premises have been wrecked from suspected squatters entering the home. Al reported that he has gone to the site and taken pictures that will be forwarded to the property owner with a letter informing them of the consequences should they not comply with cleaning up the property.

° **Policy Director** - Minerva Chenoweth; No report at this time.

° **Recreational Director**- Robert Berry; Robert Berry announced that the 2012 Events Calendar has been posted onto the website and is being handed out to members as they stop by the office. The Keiki Valentine Cupcake Decorating Contest is scheduled for Friday, February 10, 2012 from 2:00 to 4:00pm. There will be a first, second, and third prize for winning participants.

° **Council Update**-Gwen Kupahu; Gwen Kupahu announced Fire Chief Darren Rosario's approval for Fred Blas' request to place a Volunteer Fire Substation in Nanawale. Nanawale Community Association is seeking six (6) committed and dedicated volunteer fire fighters. Fred Blas is currently working on installing an "Emergency Phone" at Kehena Beach. Three (3) security cameras have been installed in Pahoa Town with a fourth camera to be installed soon. The Redistricting Map has been finalized. Lower Puna has been divided into District 4 and District 5. Gwen continued to notify everyone that Fred Blas and his crew have been working diligently to help keep lower Puna clean. Problems with the Albezia trees continue in the District 5 area. In closing, Gwen reminds everyone of the Video Conference scheduled at the Pahoa County Office on Tuesday & Wednesday, February 14th & 15th, 2012 and on Thursday & Friday, March 8th & 9th. Hot Meals are still being served at The Pahoa Community Center on Fridays from 4:00pm to 5:00pm. Pu'ula Church in Nanawale are also serving hot meals every last Tuesday of every month. For notary service there is a Mobile Notary available by contacting Patricia Kawachi at (808) 895-8692 or email at aliiinotary@yahoo.com. Friday, March 2, 2012 will be a Furlough Day for County workers. For anyone witnessing people washing their cars at the new water spigot area or witness any vandalism in the area, please call Gwen Kupahu at 965-2712 or contact the Nanawale Community Association office at 965-8080 with a license

number, make and color of vehicle, and any helpful description available. Lastly as a reminder to all, Gwen continues to stress to everyone to be sure to wash all produce completely to help avoid contracting “Rat Lung Disease.” The public can contact The Hawaii District Health Office at (808) 933-0912 for any further questions.

UNFINISHED BUSINESS:

- 1. Follow up on Member’s request to block road access on Pahoa Circle from Nanawale Farm Lot owner:** Glen Bousquet proposed to block the access onto Nanawale Estates roads only if the lot owner on the Nanawale Farm Lots refuse to pay the annual fee of \$81.00 for use of Nanawale Estate roadways. A vote was taken and all Board Members were in agreement with Glen’s proposal. Robert Berry and Bruce Kuamo’o will follow up and communicate with the owner residing in the Nanawale Farm Lot.
- 2. Andrew Dauz’s Resignation from the Board:** Madie Greene announced that after a brief leave of absence, Andrew Dauz decided to resign from his seat on the Board as Treasurer and Recreations Director. She also announced that Francis Malani resigned from his seat as Vice President and Team Action as he is no longer a property owner in the Nanawale Estates.
- 3. Follow up with Member regarding funding for a Community Fire Station:** Larry Jarrett researched and reported that a committee would need to be formed of six (6) volunteers in which a fire chief would be selected and recruitment of volunteer fire fighters. Larry noted that a fixed base needs to be established. Also there are a number of grants that can be applied for to obtain the appropriate equipment needed. Surpluses for fire equipment from the Forestry Department may also be available. Having a fire station within the subdivision can also help homeowners to receive a break with homeowner’s insurance. Madie Greene proposed that continued recruitment and assistance to help bring a Fire Station into Nanawale Estates remain as the goal for the community. A vote was taken and the plan was approved by all Board Members for the plan to continue.
- 4. Wi-Fi:** Phil Jensen reported that it would cost between \$300 and \$400 to hook up the modems for Wi-Fi service. Phil presented the application at a previous meeting. Robert Berry will follow up with the application.

NEW BUSINESS:

- 1. Reorganization: Vice President:** Al Kualii motioned to nominate Gwen Kupahu as Vice President, Paul Martinez 2nd the motion, all in

favor, motion passed and Gwen Kupahu has been voted as Nanawale Board of Director's Vice President effective immediately. **Treasurer:** Paul motioned to nominate Al Kualii as Treasurer, Gwen Kupahu 2nd the motion, all in favor, motion passed and Al Kualii has been voted as Nanawale Board of Director's Treasurer effective immediately. Al Kualii resigned as Secretary with the Board of Directors to accept the seat as Treasurer. **Secretary:** Al Kualii motioned to nominate Glen Bousquet as Secretary, Gwen Kupahu 2nd the motion, all in favor, motion passed and Glen Bousquet has been voted as Nanawale Board of Director's Secretary effective immediately. Madie Greene announced that there are still openings for two (2) board members. Anyone interested with serving on the Board may contact Robert Berry at 965-8080.

2. **Special Olympics Donation:** Robert Berry announced that a request for donation was requested from the Special Olympics Organization. After further discussion, the Board approved a donation of \$50.00 to the Special Olympics Organization.
3. **Proposal to Schedule Monthly Board Meetings to Every other Month:** Robert Berry presented a written proposal and schedule to move the monthly Board of Director's meetings to every other month. Glen Bousquet motioned to accept the proposal provided meetings can still be scheduled on any "off months" should a matter of importance arise that calls for immediate action. Paul Martinez 2nd the motion, all in favor, motion passed to schedule Board Meetings to every other month. If a matter arises that requires immediate attention, then a meeting will be scheduled immediately.

MEMBER TESTIMONY:

1. *No Member Testimony at this time.*

MEETING ADJOURNED: Glen Bousquet motioned for the meeting to be adjourned, Paul Martinez 2nd the motion, all in favor, meeting adjourned at 7:50pm.