

NANAWALE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
MAY 08, 2013
Minutes

CALL TO ORDER: 6:28 pm

BOARD OF DIRECTORS: *Madie Greene, Gwen Kupahu, Paul Martinez, Minerva Chenoweth, Al Kualii, Glen Bousquet*

ABSENT: *Larry Jarrett; excused absence.*
Mark Workman; excused absence.
Stephanie Souza; excused absence.

COMMUNITY REPORT: *Officer William Brown was unable to attend the meeting to report the Criminal Incident Reports for March and April, 2013; however, was able to fax the reports to Madie Greene to report. The report for March, 2013 notes: Burglaries (3) in Nanawale (29) in Puna. Criminal Property Damage (1) in Nanawale (44) in Puna. Robbery (0) in Nanawale (2) in Puna. Thefts (1) in Nanawale (88) in Puna. Unauthorized Entry of a Motor Vehicle (0) in Nanawale (17) in Puna. Unauthorized Control of a Propelled Vehicle (0) in Nanawale (5) in Puna. The report for April, 2013 notes: Burglaries (0) in Nanawale (31) in Puna. Criminal Property Damage (2) in Nanawale (36) in Puna. Robbery (0) in Nanawale (3) in Puna. Thefts (4) in Nanawale (58) in Puna. Unauthorized Entry of a Motor Vehicle (0) in Nanawale (14) in Puna. Unauthorized Control of a Propelled Vehicle (0) in Nanawale (7) in Puna. As a reminder, HPD continues to express the importance of the community taking an active role on calling the non-emergency line at 935-3311 if they should have information on criminal activity or know of any suspicious activities going on.*

PRESIDENT'S MESSAGE: *Madie Greene; No Message at this time; however, Madie Greene welcomes everyone in attendance to the meeting.*

GUEST SPEAKER: *No Guest Speaker*

REPORTS TO BE ACCEPTED INTO RECORD:

°March 20, 2013 Minutes;

Al Kualii motioned to accept the March 20, 2013 Board Meeting minutes into record as written, Minerva Chenoweth 2nd the motion, all in favor, motion passed to accept March 20, 2013 minutes into record as written.

°Treasury Report;

The March, 2013 Treasury Report was prepared by Robert Berry and presented by Al Kualii. Paul Martinez motioned to accept the March, 2013 Treasury Report as presented, Glen Bousquet 2nd the motion, all in favor, motion passed to accept the March, 2013 Treasury Report as presented.

PROGRAM DIRECTOR REPORT:

°Environmental Director-GlenBousquet; *Glen Bousquet announced that he has been kept very busy and has been continuously assisting property owners with removing large trees from their properties. In addition, Glen has been assisting and educating property owners with the miconia issues.*

°Maintenance Director-Paul Martinez; *Paul Martinez inquired about the maintenance department and appropriate training for the crew. Robert Berry informed Paul that Bruce is in the process of assuring that the maintenance crew is being cross trained with all the duties associated with the maintenance department. In closing, Paul recommended that the purchase of a smaller chipper would be sufficient for what is needed by maintenance.*

°Neighborhood Patrol Director-Al Kualii; *Al Kualii reported that all has been quiet around the community during evening patrols. Al has noticed a lot of rubbish around the bus stop area; however, has not witnessed anyone hanging out in the area after hours. Al has cautioned everyone that his car tire has picked up some nails on Maunakea Road and has had to have his tire repaired. In closing, Al reported that he has witnessed loose dogs on Seaview and Kehau Roads during the evening hours. Madie Greene responded that she will follow up to seek assistance and enforcement that will hold pet owners responsible and cited for allowing their dogs to be loose to roam and possibly attack and cause injury to anyone.*

°Policy Director - Minerva Chenoweth; *Minerva Chenoweth announced that she will be reviewing the Nanawale By-Laws. Minerva noted that the By-Laws was last reviewed in 2008 and recommends that it be scheduled to be reviewed and amendments made to assure that the Nanawale By-Laws are in compliance with “Robert’s Rules of Order.”*

°County Update-Gwen Kupahu; *No County Update at this time.*

° **Recreational Director-** Stephanie Souza; Stephanie Souza is absent; therefore, no report. Robert Berry announced and reminded everyone of the upcoming Annual Yard Sale that will be held at the Longhouse on Saturday, May 18, 2013 from 8:00am thru 2:00pm. Robert also reminded everyone that while there are no longer any Nanawale tables available, there are still spaces left for those who wish to bring their own tables to sell their items. The cost is still a \$5.00 donation towards the Youth Fund for anyone who is still interested with participating in the Yard Sale.

UNFINISHED BUSINESS:

1. **Board plans/projects to oversee and execute in 2013:** Madie Greene inquired about any follow-ups for the Nanawale Fire Station Project. At this time the Board is still looking for one (1) more volunteer that is needed to help to get the project planning started. Glen Bousquet announced that he would like to see a project that would help beautify the roads in Nanawale. In addition, Glen would like to meet with the maintenance crew about any plans and budgets to help and assist with the roads in Nanawale. Lastly, Minerva Chenoweth produced a proposal to have several barbeque pits built around the park areas where families can gather for picnics. All plans will be reviewed, discussed and followed up with at a later date.

FINISHED BUSINESS:

1. **Annual Audit Field Work Completed April 10th & 11th:** The 2012 audit has been completed by Carbonaro, CPA. The 2012 audit went very well with the exception of the two (2) outstanding stale checks not yet cleared. It was recommended that Nanawale place a void period on all business checks. Al Kualii motioned to have the business checks note “void after 90 days” when the next business check order is placed. Minerva Chenoweth 2nd the motion, all in favor, motion passed that all business checks will note “void after 90 days” when the next business check order is placed.
2. **Donation for Puna Emergency Room:** The donation of \$1,000.00 towards the building of the Emergency Room in Puna was received by the Puna Medical Center. The Puna Medical Center offered their thanks and gratitude for the generous donation.

- 3. **Pool and Deck Earmarked for 2014:** The funds to have the swimming pool repaired and re-decked has been earmarked for 2014.*

NEW BUSINESS:

- 1. **Waterslide Request for Receptions Dept:** Robert Berry produced three (3) bids towards purchasing a waterslide for youth and family events. As of this date, Nanawale has been renting waterslides for youth and family events about three (3) to four (4) times a year at a rate of \$300.00 per event. The Recreational Department proposed that it would be much more cost efficient if Nanawale would purchase its' own slide. After further review and discussion, Minerva Chenoweth motioned to accept the purchase of the "Banzai Slide" and any extra equipment needed not to exceed \$650.00, Glen Bousquet 2nd the motion, all in favor, motion passed to allow the purchase of the "Banzai Waterslide" along with any extra needed equipment not to exceed \$650.00.*
- 2. **Board Approval of 2012 Annual Audit from Carbonaro, CPA:** The draft of the audit report prepared by Carbonaro was presented to the Board Members. Al Kualii motioned to approve and accept the 2012 Audit Report as written, Paul Martinez 2nd the motion, all in favor, motion passed to approve and accept the 2012 Audit Report as written by Carbonaro, CPA.*

MEMBER TESTIMONY:

- 1. **No Member Testimony***

MEETING ADJOURNED: *Paul Martinez motioned for the meeting to be adjourned, Al Kualii 2nd the motion, all in favor, meeting adjourned at 7:35pm.*