

**NANAWALE COMMUNITY ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**November 13, 2013**  
**Minutes**

**CALL TO ORDER: 6:35 pm**

**BOARD OF DIRECTORS:** *Madie Greene, Paul Martinez, Minerva Chenoweth, Al Kualii, Glen Bousquet, Mark Workman, Larry Jarrett*

**ABSENT:** *Gwen Kupahu; excused absence.*

**VICE PRESIDENT'S MESSAGE:** *Glen Bousquet; Glen Bousquet welcomed everyone in attendance to the meeting. Glen then followed with the Board of Directors introducing themselves.*

**COMMUNITY REPORT:** *Officer Davy Kamalii was unable to attend the meeting; therefore, the October, 2013 criminal stats were faxed and delivered by Glen Bousquet as follows: Burglaries (5) in Nanawale (46) in Puna. Criminal Property Damage (0) in Nanawale (26) in Puna. Robbery (0) in Nanawale (2) in Puna. Thefts (2) in Nanawale (44) in Puna. Unauthorized Entry of a Motor Vehicle (0) in Nanawale (7) in Puna. Unauthorized Control of a Propelled Vehicle (0) in Nanawale (9) in Puna. As a reminder, HPD continues to express the importance of the community taking an active role on calling the non-emergency line at 935-3311 if they should have information on criminal activity or know of any suspicious activities going on.*

*\*An Association Member made note that his home in Nanawale had been burglarized in October; however, was not noted in the October, 2013 criminal stats. Member will follow up with the Police Department to see how the investigation is going.*

**GUEST SPEAKER:** *No Guest Speaker*

## **REPORTS TO BE ACCEPTED INTO RECORD:**

### **°September 11, 2013 Minutes;**

*Al Kualii motioned to accept the September 11, 2013 Board Meeting minutes into record as written, Minerva Chenoweth 2<sup>nd</sup> the motion, all in favor, motion passed to accept the September 11, 2013 minutes into record as written.*

### **°Treasury Report;**

*The September and October, 2013 Treasury Reports as prepared by Robert Berry was presented by Glen Bousquet. Larry Jarrett motioned to accept the September and October, 2013 Treasury Reports as presented, Minerva Chenoweth 2<sup>nd</sup> the motion, all in favor, motion passed to accept the September and October, 2013 Treasury Reports as presented.*

## **PROGRAM DIRECTOR REPORT:**

**°Environmental Director-Glen Bousquet;** *Glen Bousquet produced information on Bill No. 64, Ordinance No. 13 108 which purpose is to provide assistance and relief to property owners impacted by flora that leave properties or adjacent properties as unsafe. The ordinance was passed and signed by County of Hawaii Mayor, Billy Kenoi on November 6, 2013. A copy of the ordinance can be obtained at the Nanawale Community Association Office. In closing, Glen announced his position on the Board of Directors as Vice President as well as Environmental Director.*

**°Maintenance Director-Paul Martinez;** *Paul Martinez announced that he has no report at this time; however, is very pleased with the great work that the maintenance crew has been doing with cutting back on the roadways.*

**°Neighborhood Patrol Director-Al Kualii;** *Al Kualii reported that neighborhood patrol continues to drive throughout the neighborhood. In addition, an Association Member inquired about the boarded up and abandoned home located at the corner of Kapuna Road as he noticed individuals breaking in. Member also notified neighborhood patrol of suspicious white van. The license number has been obtained by another association member and will be given to neighborhood patrol. Mark Workman added his concern with the number of illegal structures appearing in the subdivision each day. In closing, Madie Greene announced that there will be a Puna Watch Meeting held at the Keaau Community Center on Thursday, November 21, 2013 at 6:00pm. All of the Puna Community Neighborhood Watch Teams are encouraged to attend.*

**°Policy Director - Minerva Chenoweth;** *Minerva Chenoweth announced that she has no report at this time; however will be scheduling a meeting with Robert Berry to review and revise some of the policies in place that are deemed as outdated.*

*° County Update-Gwen Kupahu; Absent; therefore, no report at this time.*

**UNFINISHED BUSINESS:**

- 1. None*

**FINISHED BUSINESS:**

- 1. None.*

**NEW BUSINESS:**

- 1. **Announcement of Positions:** The following positions are in place:*

*Madie Greene, Chairperson*

*Glen Bousquet, Vice President Chairperson & Environmental Director*

*Al Kualii, Treasurer & Neighborhood Patrol Director*

*Minerva Chenoweth, Secretary & Policy Director*

*Paul Martinez, Maintenance Director*

*Mark Workman, Board Member & Neighborhood Patrol Team*

*Larry Jarrett, Board Member*

*Gwen Kupahu, Board Member*

- 2. **Architectural Chair needs to be filled:** Robert Berry announced that for the past two (2) years, an Architectural Chairperson and Committee has not been filled. Robert expressed the importance of an Architectural Chairperson and Committee being in place so that those being cited for illegal structures are able to have a source of contact. Robert also added, that more illegal structures will continue to pop up in the neighborhood as long as there is no Architectural Chairperson or Committee to deal with the growing situation. After further discussion on the matter, it was decided that more specific information of the job description was needed. Minerva Chenoweth motioned to have the topic tabled until further discussion at the next meeting. Paul Martinez 2<sup>nd</sup> the motion, all in favor, motion passed to table the topic until further discussion at the next meeting.*
- 3. **Nomination for Open Board Seat:** Minerva Chenoweth introduced Ronnette Gonsalves as a candidate for the open seat with the Board of Directors as Receptions Director. Ronnette is a property owner and resides in the Nanawale Estates. She has raised her seven (7)*

*children in Nanawale and has served with various groups in the Puna Community for over twenty (20) years. She adds that she has been a part of Quality Control with The Bay Clinic. Ronnette has also played a big part with running the Nanawale After School Program and Summer Fun Program in past years. Ronnette takes pride in being a team player and in her belief that if one would like to see changes, then one must be a part and be involved with the changes. Glen Bousquet motioned that Ronnette Gonsalves be elected to serve on the Board of Directors as Recreations Director. Larry Jarrett 2<sup>nd</sup> the motion, all in favor, motion passed to elect Ronnette Gonsalves as Recreations Director with the Nanawale Board of Directors.*

**MEMBER TESTIMONY:**

*1. None*

**MEETING ADJOURNED:** *Glen Bousquet motioned for the meeting to be adjourned, Larry Jarrett 2<sup>nd</sup> the motion, all in favor, meeting adjourned at 7:15pm.*