

NANAWALE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2012
Minutes

CALL TO ORDER: 6:30 pm

BOARD OF DIRECTORS: *Madie Greene, Al Kualii, Gwen Kupahu, Glen Bousquet, Mark Workman, Minerva Chenoweth, Stephanie Souza, Larry Jarrett.*

ABSENT: *Paul Martinez; excused absence.*

COMMUNITY REPORT: *The Criminal Statistics Report was unable to be faxed in time for the meeting. The Criminal Statistics Report will be faxed to Madie Greene at a later date.*

PRESIDENT'S MESSAGE: *Madie Greene; There was no President's message; however, Madie Greene was grateful to all members in attendance and welcomed everyone to the meeting this evening.*

GUEST SPEAKER: Rene Siracusa: *Rene Siracusa reported on the need of a Comprehensive Medical Center complete with a trauma center, emergency room, and x-ray center to service patients throughout the continuing growing Puna area. In May of 2007, the non-profit Puna Community Center opened its' Urgent Care Clinic. By 2009, the first phase opened to the public at the Pahoia Market Place where at least 19,000 patients have already been served. Plans for the Comprehensive Medical Center will consist of being open seven (7) days a week and offer medical assistance to everyone regardless if patients have medical insurance or not. At this time, an environmental assessment is being conducted to obtain a final lease. Building cost is estimated at \$3.5 million dollars. To assist with the cost for building the Comprehensive Medical Center, Rene is reaching out to each subdivision throughout the Puna districts for help by contributing \$1.00 per lot towards the completion of the much needed Comprehensive Medical Center.*

REPORTS TO BE ACCEPTED INTO RECORD:

° July 11, 2012 Minutes;

Larry Jarrett motioned to accept the July 11, 2012 minutes into record as written, Stephanie Souza 2nd the motion, all in favor, motion passed to accept July 11, 2012 minutes into record as written.

° Treasury Report;

The July, 2012 and August, 2012 Treasury Reports were presented by Al Kualii as prepared by Robert Berry. Glen Bousquet motioned to accept the July and August, 2012 Treasury Reports as presented, Stephanie Souza 2nd the motion, all in favor, motion passed to accept the July and August, 2012 Treasury Reports as presented. In addition, Al Kualii has requested copies of the P & L each month from the office.

PROGRAM DIRECTOR REPORT:

° Environmental Director-GlenBousquet; Glen reported that he continues to work with members in the community with removing albizia trees from their property. In addition, Glen has been actively assisting with the removal of miconia as well.

° Maintenance Director-Paul Martinez; Paul Martinez is absent; therefore, there is no report at this time.

° Neighborhood Patrol Director-Al Kualii; Al Kualii reported on the importance of educating the community on identifying who the Nanawale Community Neighborhood Patrol are. At this time, there are only three (3) active members that consist of the Nanawale Neighborhood Patrol. They are Al Kualii, Mark Workman and Bob Chenoweth. The members of the neighborhood patrol have a specific sign on their vehicle while patrolling that identifies them as the Nanawale Neighborhood Patrol. Al has requested that something be placed in the upcoming newsletter to help community members identify who the active Neighborhood Patrol members are. Mark Workman will be following up on obtaining badges for the active Neighborhood Patrol members in which each active member will be issued a badge with a specific number assigned to help identify who they are.

° Policy Director - Minerva Chenoweth; Minerva Chenoweth opened with a big thank you to Robert Berry, General Manager for his assistance with revising the policy for the use of the community mailboxes. Minerva presented a review of the revised plan for members who will have access to the use of the community mailboxes for Board approval. Firstly, residents or property homeowners in good standing only, or their renters/tenants from physically-located homes will have use of a mailbox and/or placed on the waitlist until one is available. Secondly, the need for member annual dues collections is referenced as the cost to maintain and purchase more boxes according to ByLaw, Article 111, Section 1. In addition,

every owner must be up to date with their annual dues no later than January 30th of each year. Failure to do so will result in the mailbox holder to be issued a notice and eventually result in the closure of their mailbox. If payment is not received by the specified date, the box will be closed, rekeyed by the postmaster and mailbox will be issued to a member in good standing. Lastly, the deposit amount for use of a mailbox is set according to the Post Office fee and is subject to change. Glen Bousquet motioned to accept the revised mailbox policy as presented, Stephanie Souza 2nd the motion, all in favor, motion passed to accept the revised mailbox policy as presented.

°County Update-Gwen Kupahu; Gwen Kupahu announced that the Hele-On Bus will begin a new route going through Ainaloa Boulevard beginning sometime in October of 2012. Gwen also added that the Pahoa Transfer Station has been selected as the #1 transfer station in the state. There will be an award dedication on September 20th at the Pahoa Transfer Station.

°Recreational Director- Stephanie Souza; Stephanie Souza announced that the Summer Fun Program wrapped up another year with 20 na keiki signed up and an average of ten (10) to twelve (12) participants on a daily basis. Alu Like was very supportive providing five (5) teens to help with the program. The Summer Fun Program ended with a party thanks to community donations. The next event on the calendar is Halloween. Salome has prepared donation letters requesting candy and prizes. Volunteers are needed to assist with games. The Community Yard Sale is scheduled for Saturday, November 10th from 8:00am to 1:00pm. Lastly, the annual Keiki Christmas Party is scheduled for Saturday, December 15th from 1:00pm to 4:00pm.

UNFINISHED BUSINESS:

- 1. Seaview Road Illegal Structure Update:** Board Members; The County Department has been placing fines and gave the property owner until August 23rd to have all fines paid in full and property cleaned or face foreclosure. According to the County Department, there is no building permit on file. At this time, Nanawale has placed a Lien on the property for outstanding monies owed. Robert Berry will follow-up with Scott Leonard from the County Department on any updates.*
- 2. Hilo Road Illegal Structure:** At this time, there has been no progress or attempt made towards building a permanent structure as promised by Mr. Tucholong at the May 9, 2012 Board Meeting. Mr. Tucholong asked the Board for a six (6) month extension to build his home on Hilo Road. The Board agreed to approve an extension period to Mr. Tucholong; however, due to non-compliance Mr. Tucholong will begin incurring a monthly fine beginning December 1, 2012.*

NEW BUSINESS:

- 1. *Elect & Nominate New Chairperson for 2012 Nominations Committee:*** *Al Kualii announced that he will step down from his position as Chairperson for Nominations Committee due to his running for re-election for his seat on the Board of Directors. Al Kualii motioned to elect Minerva Chenoweth as Chairperson for Nominations Committee, Larry Jarrett 2nd the motion, all in favor, motion passed to elect Minerva Chenoweth as Chairperson for Nominations Committee.*
- 2. *2012 Annual Members Notification & Proxy Forms:*** *Robert Berry submitted a proposal requesting to have the maintenance vehicle back window repaired that has been damaged by a falling tree branch. The amount for the window and installation is \$606.00 Larry Jarrett motioned to accept the proposal to have the maintenance vehicle window repaired, Glen Bousquet 2nd the motion, all in favor, motion passed to accept the proposal to repair the maintenance vehicle window and not to exceed \$606.00.*
- 3. *Approval for company truck back windshield repair:*** *Robert Berry submitted a proposal requesting to have the maintenance vehicle back window repaired that has been damaged by a falling tree branch. The amount for the window and installation is \$606.00 Larry Jarrett motioned to accept the proposal to have the maintenance vehicle window repaired, Glen Bousquet 2nd the motion, all in favor, motion passed to accept the proposal to repair the maintenance vehicle window and not to exceed \$606.00.*
- 4. *Association Dues Assurance Corp.:*** *Robert Berry submitted a proposal requesting to have the Board to review the ONYX Contract that could help assist with the collection of outstanding dues owed to the Nanawale Association. The Board will review the documents and consult with an attorney to thoroughly review the contract before a decision is made.*

MEMBER TESTIMONY:

1. Michelle Aiwohi: Ms. Aiwohi voiced her concerns of loose dogs in the subdivision. She also reports that cars have been speeding throughout the subdivision as well. Ms. Aiwohi was informed of the County Leash Law and could notify the Humane Society or Police Department if she should witness loose dogs wandering the neighborhood. The Board informed Ms. Aiwohi and all members present to try and get the make and model of speeding vehicles along with a license plate number as that will help assist the Police Department to watch for the drivers of the reported vehicles.

MEETING ADJOURNED: *Stephanie Souza motioned for the meeting to be adjourned, Minerva Chenoweth 2nd the motion, all in favor, meeting adjourned at 7:55pm.*