

**NANAWALE COMMUNITY ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**JULY 11, 2012**  
**Minutes**

**CALL TO ORDER: 6:35 pm**

**BOARD OF DIRECTORS:** *Madie Greene, Al Kualii, Paul Martinez, Glen Bousquet, Mark Workman, Minerva Chenoweth, Stephanie Souza, Larry Jarrett.*

**ABSENT:** *Gwen Kupahu; excused absence.*

**COMMUNITY REPORT:** *The Criminal Statistics for May, 2012 were faxed and reported as follows: **Burglaries** (1) in Nanawale of (24) in Puna. **Criminal property damage** (0) in Nanawale of (19) in Puna. **Robbery** (0) in Nanawale of (2) in Puna. **Thefts** (1) in Nanawale of (49) in Puna. **Unauthorized control of a propelled vehicle** (0) in Nanawale of (4) in Puna. **Unauthorized entry into a motor vehicle** (0) in Nanawale of (5) in Puna.*

*The Criminal Statistics for June, 2012 were faxed and reported as follows: **Burglaries** (1) in Nanawale of (30) in Puna. **Criminal property damage** (1) in Nanawale of (19) in Puna. **Robbery** (0) in Nanawale of (0) in Puna. **Thefts** (0) in Nanawale of (35) in Puna. **Unauthorized control of a propelled vehicle** (0) in Nanawale of (4) in Puna. **Unauthorized entry into a motor vehicle** (0) in Nanawale of (11) in Puna.*

**PRESIDENT'S MESSAGE:** *Madie Greene; There was no President's message; however, Madie Greene was grateful to all members in attendance and welcomed everyone to the meeting this evening.*

**GUEST SPEAKER: Carl Oguss, Dog Whisperer:** *Carl Oguss from The East Hawaii Dog Psychology Center spoke to members about the socialization and cultivation of animals such as horses and especially dogs. He stressed how owners need to be more responsible of how their animals react especially for an aggressive dog. Mr. Oguss teaches owners how to train their animal with behavioral problems through classes and socialization services. Mr. Oguss offers a free clinic session for anyone interested with working on their dog's behavior held every Sunday at the Queen Liliuokalani Park from 2:00pm to 4:00pm at no charge. Anyone with questions about their animal and/or behavior may contact*

Mr Carl Oguss at 933-9763 or e-mail at  
EastHawaiiDogPsychologyCenter@yahoo.com

**Bill Hansan, Hawaii County Civil Defense:** Bill Hanson was unable to attend; therefore, there will be a follow-up to reschedule for a future meeting.

## **REPORTS TO BE ACCEPTED INTO RECORD:**

### **°May 9, 2012 Minutes;**

Glen Bousquet motioned to accept the May 9, 2012 minutes into record as written, Stephanie Souza 2<sup>nd</sup> the motion, all in favor, motion passed to accept May 9, 2012 minutes into record as written.

### **°Treasury Report;**

The May, 2012 and June, 2012 Treasury Reports were presented by Al Kualii as prepared by Robert Berry. Minerva Chenoweth motioned to accept the May and June, 2012 Treasury Reports as presented, Stephanie Souza 2<sup>nd</sup> the motion, all in favor, motion passed to accept the May and June, 2012 Treasury Reports as presented. In addition, Robert Berry, General Manager reported that the office has exceeded the budget by a little over \$30,000; however, states that there are concerns with the high bank fee line item due to member's bounced checks.

## **PROGRAM DIRECTOR REPORT:**

**°Environmental Director-GlenBousquet;** Glen submitted a bid in the amount of \$625.00 towards removing a fifty (50) foot tall albizia tree located on a Nanawale owned lot located on the corner of Kehau Road and Paradise Road. The tree is currently hanging over the road and needs to be cut and the stumps poisoned. Stephanie Souza motioned to accept the bid of \$625.00 to have the albizia tree removed and stumps poisoned, Minerva Chenoweth 2<sup>nd</sup> the motion, all in favor, motion passed to accept the bid to have the albizia tree removed and stumps poisoned for the proposed bid of \$625.00.

**°Maintenance Director-Paul Martinez;** Paul Martinez reported that everything is going well with the maintenance department. He added that the equipment is running fine; however, will need to follow-up with Maintenance Supervisor, Bruce Kuamo'o on any continuous repairs that is being done on the F-150 truck.

**°Neighborhood Patrol Director-Al Kualii;** Al Kualii reported that he had received an e-mail from a member of the Leilani Estates Neighborhood Patrol requesting information on how the Nanawale Neighborhood Patrol organizes its' Neighborhood Patrol. Al also reported on a container structure he noticed on Kailua Road. General Manager, Robert Berry noted that the owner of the property on Kailua Road has been addressed and is currently receiving monthly fines and liens on the property. Mark Workman added that there are several

*illegal structures coming up on both sides of Lanai Road as well. Lastly, Al reminded the Board that he will be following up with Mr. Tucholong on the progress of building his home per approved plans. Al noted that he would be taking pictures to assure that there is progress being done*

*°Policy Director - Minerva Chenoweth; Minerva Chenoweth had no report at this time, however, will be working with General Manager, Robert Berry to implement a policy for members in good standing to vote on regarding the issue of limited mailboxes. The plan will consist of working with the post office to notify members that are not in good standing that they will no longer have use of the mailboxes until all debts are paid in full. Those that are not in good standing will be notified, their mailboxes will be closed, re-keyed, and distributed to members that are on the wait-list for an available mailbox.*

*°Recreational Director- Stephanie Souza; Stephanie Souza announced The Annual Community Yard Sale held on May 19, 2012, was a success. Fifteen (15) tables were occupied and all proceeds from the reservation of tables went to benefit the youth fund. Participants were pleased and are requesting another yard sale in November if approved. Stephanie also reported that pool attendance has been down due to the diligence of the recreation staff checking for pool cards which are only issued to members in good standing. On July 2, 2012, the Nanawale Summer Fun Program kicked off with twenty (20) na keiki participating in various activities from yoga to board games. The program is a success due to the hard work of the recreation staff. Over thirty 30 letters requesting donations have been mailed out to supplement the program. The community has been very supportive with the program. Additional assistance of staffing and support came from Alu Like as well. The Summer Fun Program will end on Friday, July 27, 2012 with an end of summer celebration filled with great activities, a water slide, lunch, and shave ice. In closing, Stephanie stressed for those who have used the pool, recreational facilities and parks, to please stop by and acknowledge the recreation staff Salome and Anthony for their consistent efforts to provide a safe and enjoyable environment for the Nanawale community.*

*°County Update-Gwen Kupahu; Gwen Kupahu was absent; therefore, no report at this time.*

## **UNFINISHED BUSINESS:**

- 1. Seaview Road Illegal Structure Update: Board Members; After on-going discussions, The Board has decided to follow up with Fred Blas for his assistance with this matter.*

## **NEW BUSINESS:**

- 1. Elect & Nominate Chairperson for 2012 Nominations Committee:** *Stephanie Souza motioned to elect Al Kualii as Chairperson for the 2012 Nominations Committee, Minerva Chenoweth 2<sup>nd</sup> the motion, all in favor, motion passed to elect Al Kualii as Chairperson for the 2012 Nominations Committee.*
- 2. 2012 Annual Members Notification & Proxy Forms:** *Robert Berry submitted the drafts of the Annual Members Notification and Proxy Forms. Robert requested that members that are running for a seat with the Board of Directors are to submit their introduction paragraph by Thursday, July 19, 2012 in time to mail with the notifications. Paul Martinez motioned to accept the 2012 Annual Members Notification & Proxy Forms as submitted, Glen Bousquet 2<sup>nd</sup> the motion, all in favor, motion passed to accept the 2012 Annual Members Notification & Proxy Forms as submitted.*
- 3. Motion & Approval of 2011 Carbonaro Audit Draft:** *After reviewing the 2011 audit conducted and draft submitted by Carbonaro, Stephanie Souza motioned to accept the 2011 audit draft as submitted, Larry Jarrett 2<sup>nd</sup> the motion, all in favor, motion passed to accept the draft of the 2011 audit as conducted by Carbonaro.*
- 4. Shed for Pool Pump:** *Robert Berry has requested to purchase a new shed for the pool pump. He notified the Board that the approximate cost for a new shed would be \$600.00. The Board decided that this purchase would need further discussion and has decided to keep this matter as unfinished business.*
- 5. Albizia Removal on a NCA Lot:** *A proposed bid of \$2400.00 was submitted to a homeowner to have a 125 foot albizia tree removed from a lot; however, the property owner is claiming that the tree is on a lot owned by NCA and is requesting that NCA pick up the expense of removing the tree. Due to the dispute of which property the tree is located, the Board requests further investigation and further discussion until property is surveyed; therefore, keeping this matter as unfinished business.*
- 6. Mail Box Policy:** *Robert Berry and Minerva Chenoweth will be meeting and working on drawing up a policy for the mailboxes. Until a policy is in place, the Board has decided to keep this matter as unfinished business.*

**MEMBER TESTIMONY:**

*1. Frankie Stapleton: Ms. Stapleton approached the Board Members with some concerns of vehicles congesting the areas along Nanawale Blvd. She noted concerns of the difficulty of driving down the Boulevard especially when there is a large party and cars are parked down the Boulevard making it difficult and dangerous for drivers to access through the Boulevard. Ms. Stapleton was informed that Nanawale Blvd is a County Road and therefore; the Police Department can be called at its' non emergency number at 935-3311 especially if the congestion of parked cars is causing difficulty or danger to other vehicles trying to get through the Boulevard.*

**MEETING ADJOURNED:** *Larry Jarrett motioned for the meeting to be adjourned, Stephanie Souza 2<sup>nd</sup> the motion, all in favor, meeting adjourned at 8:20pm.*